

CONFIDENTIAL: TRUSTEES

CORCORAN GALLERY OF ART

CORCORAN SCHOOL OF ART

MAY/JUNE 1974
MONTHLY REPORTS

Director/Dean's Report

Gallery: Curatorial
Registrar
Education
Special Education
Membership
Admissions
Maintenance/Security
Gallery Shop
Public Relations
Events
Finance
Conservation

School: Assistant Dean/Academic Studies
Registrar

The Board of Trustees, with newly elected President, David Lloyd Kreeger, was most active in May and June with meetings of the Board, Executive, and other committees. The Trustees, working with the Director and staff, were concerned with policy and plans to increase membership, contributions, Gallery income, activities and events. Of utmost importance was the need to increase Gallery income. A membership campaign and brochure were planned for use in the fall. All sources of income were reviewed along with means of increasing such income to the Gallery.

The Trustees became very active in working with the staff to expand and further aspects of the Gallery's activities and events. Particular emphasis was given to music, with concerts by the Tokyo String Quartet and the National Symphony Quartet using the Corcoran instruments, planned for the coming season. Also a program of films is to be introduced in the coming year. The concerts and films would further enhance the already active program of events presented by the Corcoran. The professional staff of the museum continued to develop and coordinate many events and exhibitions. In fact, the past season, the Corcoran had presented: 19 lectures, 5 concerts, 1 poetry reading, 2 movies, 30 lunchtime talks, 13 children's workshops, 13 public tours and 4 miscellaneous activities.

In May the National Symphony String Quartet presented a very successful concert on Saturday, May 4. On Sunday, May 5 the Moving Works Media Company, a group of area artists, transformed the atrium space into an environment using tubes of paper. The lunchtime talks continued with the final talk of the season being on Wednesday, May 22. The Education Department had been most active in the presentation of lunchtime talks relevant to the Collection and exhibitions.

The exhibition program continued through the late spring with the Truitt exhibition continuing through the month of May. A reception was held for Eleanor Dickenson to view her photographs and celebrate the publication of her book "Revival".

On May 22 a member's preview was held for the exhibitions of "Mark Tobey Graphics", "Hans Namuth Photographs", and "Carroll Sockwell Drawings". The Mark Tobey graphics 1961-67 gave a new look at an old master and reviewed his achievements through prints. Hans Namuth showed photographs of artists revealing insights of the personalities and people. Carroll Sockwell, the Washington artist, showed his recent drawings. The exhibitions were well reviewed and received by the press and public.

The School year ended on Friday, May 3 with commencement exercise and prize awards. This year the guest speaker was Abram Lerner, Director of the Hirshhorn Museum. Later in the month at the Dupont Center Gallery

the School presented the first Annual Alumni show. The 1973 graduating class of the Corcoran School of Art are actively attempting to form an Alumni Association. The Art School Committee met on May 1, when there was a reception for the faculty, staff and Trustees. The School Committee agreed to present the School Budget 1974/75 to the Board of Trustees. The Committee also agreed to the introduction of staff benefits. The problem of the degree program was further discussed with the agreement that the School should attempt to obtain degree granting authorization. Academic subjects could be offered through Columbia College at George Washington University. Mrs. Amram, Chairman of the Art School Committee, thanked the Committee and staff for their efforts over the past year.

In June the Summer School commenced for adults and young people. The Summer School enrollment showed a slight increase over the previous year. The staff were most pleased with this indication of the continuing commitment to the School. The Summer School program presented many different courses taught by professional artists.

On June 3, the Board of Trustees met and elected five new members to the Board: Gilbert Kinney, Mrs. John U. Nef, Mandell J. Ourisman, Leonard Silverstein and John Slocum. After the Board meeting the President, Mr. David Lloyd Kreeger, and the Director, Mr. Roy Slade, met with members of the press to discuss the new programs and policy of the Corcoran. Particular emphasis was given to the increased activities in music and films, the intention for an intensive membership drive, along with the financial needs of the Gallery were discussed. The press seemed most receptive and articles were published in the Post, Star News, and Washington Review. The articles generated a great deal of response with letters coming to the President of the Board and the Director, offering help and support for the Corcoran.

The Director left immediately after the press conference for the American Association of Museums Annual Conference held in Fort Worth, Texas. On his return the Director reported to the Executive Committee meeting on June 19, on the value of the conference and submitted a detailed written report to the Executive Committee at that meeting. The report covered the American Association of Museums Conference and other matters including : the search for a curator, appointment of the Gallery Shop administrator, climate control grant from the National Endowment on the Arts and summer projects at the Gallery.

During the summer the Gallery is most active in an entire reorganization and reinstallation. Among the many projects to be completed are: print study storage area; storage; reinstallation; and orientation. For the first time the contemporary American art from the Corcoran Collection is shown together in the upper atrium galleries. Although not as chronologically comprehensive as the 18th and 19th century collection, the contemporary American art contains many outstanding paintings and sculpture by modern American masters.

The Director and staff were most active in various professional activities. The Director was appointed to the Board of Directors of the Artists for Environment and visited the school at Delaware Water Gap. As a Visitor to the Boston Museum School, the Director visited Boston and met with the Director and Dean. The Director served on the Museum Panel of the National Endowment for the Arts on May 8 reviewing grant applications from throughout America for aid to museum programs. The various departments of the museum including: curatorial, registrar, special education, gallery shop, etc. sustained their activities with particular emphasis on re-organization and reinstallation in the Gallery. The attendance during May and June totaled 11,767. Current membership of the Gallery is 2100. An intensive membership campaign is being planned for the Fall.

The National Endowment for the Arts announced the award of two grants to the Corcoran Gallery of Art. In May the Gallery received a matching grant of \$7250 towards a survey for climate control. In June a matching grant of \$10,000 was received toward museum acquisitions with particular emphasis on Washington art. The Gallery received payment of \$7500 for the matching grant toward the Anne Truitt exhibition. The support of the National Endowment for the Arts is an indication of their confidence in the Corcoran. In the future further and enlarged grants should be applied for from the Endowment.

For although the activities and achievements of the Corcoran are many, concern must always remain over the present deficit and the need to increase income. The Trustees were informed that the deficit this year will probably be over \$237,000 due to lack of income, for expenditures have now been controlled. The Director also prepared a list of many issues which need Trustee consideration and action including: finances, gallery budget, accreditation, building renovation, climate control, special education, and other major issues.

The Trustees accepted that their prime concern and responsibility is an increase in gallery income and continue to devote their energies towards increasing membership and contributions. A most effective Trustee activity has been the Washington Art Group. On Tuesday, June 18 through the generosity of Mr. & Mrs. Kreeger, a concert by the Tokyo String Quartet was held at the Kreeger house. A reception followed the concert. The evening was a great success bringing together Trustees and distinguished leaders of the community. By obtaining such interest and support for the Corcoran, the Trustees will increase financial aid to the Gallery and assured the continued policy and programs of the Corcoran.

Roy Slade
Director/Dean
May/June 1974

CORCORAN

GALLERY OF ART

Seventeenth Street and New York Avenue NW Washington DC 20006 telephone (202) 638-3211

CURATORIAL REPORT

May - June 1974

Exhibitions:

May:

Carroll Sockwell

Hans Namuth Photographs: Portraits of Artists: The American Scene

Mark Tobey Graphics, 1961-1971

Margo Lang Watercolors

Ellen Gelman Drawings

Richard Klank Drawings

June:

Contemporary American Art from the Permanent Collection

5-12-74: Eleanor Dickinson Reception

Scholarly visitors: 14

Usual number of phone calls and letters of inquiry

Paul Jenkins Traveling Exhibition at the Fort Lauderdale Museum of the Arts

Interns: Hilary Bassett, Elizabeth Corn, Nancy Cox, Maria Giliotti,
David Kohl, Venita Oates

Volume II of A Catalogue of the Collection of American Paintings in
the Corcoran Gallery of Art sent to major museums.

Washington Art Group:

2 new members, 51 total

Tokyo Quartet Musicale and Reception at Mr. Kreeger's, 6-18-74,

150 people attended

Balance: \$3027.76

THE CORCORAN GALLERY OF ART

WASHINGTON, D. C. 20006

OFFICE OF PLANNING AND DEVELOPMENT

638-3211
AREA CODE 202

July 3, 1974

REGISTRAR'S REPORT FOR MAY AND JUNE 1974

Total number of loan items handled for exhibition: 231

Loans that have gone out to other institutions: 5

Loans that have been committed to other institutions: 7

Special loans to Gallery: 1

Loans that have been returned to the Gallery: 8

Gifts accepted by CWA: 1

Gifts pending consideration of CWA: 9

Insurance costs: \$220.98

Damage: 4 (3 Anne Truitt sculptures; 1 Elliott Thompson painting)

Photography: glossy requests: 49
reproduction W & B: 6
transparency requests: 2

income: 557.45

disbursements: 205.05

net: \$ 352.40

MAINTENANCE & SECURITY

Installed three exhibitions. Setup and cleaned up for the openings and also for:

- 1 Reception -- Eleanor Dickenson
- 1 Concert -- National Symphony

Rehung Gallery #62-63-64-67, Balcony and lower atrium.

Painted the front entrance lobby.

Rewired clusters in lobby and center atrium.

Removed falls in gallery #41 and painted. Also constructed new door opening.

Constructed work table, storage cabinet for print & drawing storage #41.

Moved all print and drawings from old storage.

Storeroom #6 was emptied and office partition was removed.

New storage racks were constructed and painted for store room #6.

New airconditioning equipment installed in School, ceramic department.

New light fixtures installed in School wood workshop and claymixing room.

All light fixtures in School hallway, studio #3 rewired and repaired.

New electrical outlet for the new print and drawing storage.

Extensive roof work performed in June.

ATTENDANCE

May 1973

7416

May 1974

6645

June 1973

6608

June 1974

5122

ADMISSIONS

May 1974 - \$1,898.25

June 1974 \$1,706.70

The Corcoran Gallery of Art
Education Department

REPORT TO THE DIRECTOR FOR MAY AND JUNE 1974

PROGRAMS

DOCENTS

May 13: Annual Docent Luncheon. Given by The Gallery for Docents, Sunday Workshop teacher and Workshop volunteers. Short addresses by Roy Slade, Director, Donna Ari, Curator of Education, and Mrs. William Barton, Docent Chairwoman for 1973-74. Docent Certificates awarded to volunteers joining the program in 1973.

May 17: Docent Program Recess for Summer. Training to resume in October.

May 21: Kreeger House Tour. Coordinated by Joan Lemp, 12 Corcoran Docents guided four groups through the Kreeger collection.

June 1: Annual Docent Dinner. Given at the home of Robert and Ann Wallick.

June 10: Docent Executive Committee Meeting with Education Staff. Planning session for 1974-75.

Additional activities and Training:

May-June: ART NOW. Mrs William Barton, Chairwoman of the Corcoran Docents, organized 20 C.G.A. Docents to act as guides for the Art Now exhibition at the Kennedy Center.

May Conceptual Art Lecture. Docents attended program given by Max Protetch at National Women's Democratic Club.

WEDNESDAY LUNCHTIME TALKS

May 1: Self-orientation to the American Collection Part II. Gallery-Talk attendants took a quiz designed to orient the individual visitor to galleries VIII through XI of the American Collection.

May 8: Anne Truitt. Gallery Discussion lead by Frances Fralin, Curatorial Assistant, and Donna Ari, Curator of Education.

May 15: Views of China. Cross-section of places and people of the People's Republic of China given by Donna Ari, Curator of Education.

May 22: Picnic. Ed. Dept. provides soft drinks and desert for Gallery-talk goers and Corcoran Staff. Questionnaire distributed to aid in fall program planning and free membership was awarded.

REPORT TO THE DIRECTOR FOR MAY AND JUNE 1974

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SPECIAL TOURS AND PROGRAMS

ARCHITECTURE TOURS FOR HIGH SCHOOL STUDENTS.

On-Site visits to Octagon, Corcoran, Renwick and Decatur House preceded by slide illustrated presentation of the purposes of Architecture and basic structural principles. Slide presentation given by Donna Ari, Curator of Education, and Joseph Wnuk, Washington architect. Tours arranged by high school teacher's consultation with D. Ari. Teaching materials to augment tour, such as definition of architectural terms and floor plans were prepared and distributed by Ed. Dept.

Two Architecture tours were given in May: (See statistical breakdown).

May 10: St. Anselm's Abbey School, Fr. Hilary Hayden, Classics Teacher.

May 31: Washington and Lee High School, Humanities Class, Roy Anderson, Teacher.

DESIGN GAME TOURS: CHILDREN AGES 5 TO 10.

In response to many requests for summer children's programs, the Ed. Dept. conducted Design Game tours for children ages 4 to 10. The tour leader uses packets of lines, colors, textures, and shapes to introduce children to design elements and encourages them to discover elements in the Gallery's paintings and sculpture. (See Statistical breakdown.)

TUBEUSED: A PARTICIPATORY SCULPTURE PIECE.

Lead by the Moving Works Media Company, a group of Washington artists, participants of all ages transformed the atrium space by tubes of newspaper attached to rope netting. (See statistical breakdown).

IN SCHOOL PROGRAMS: LOVEJOY ELEMENTARY SCHOOL

Jessie Brinkley, Adm. Asst. and Hilary Bassett, Summer Intern presented two-part program to 4th and 5th grades of Lovejoy Elementary School. After a discussion with slides of "What is a Museum?" Children were introduced to design elements through Design Game packets and prints of paintings in the Corcoran Collection. The classes plan to visit the Gallery in the Fall.

SPECIAL GROUPS

LOS ANGELES COUNTY MUSEUM. Donaldson Hoopes, former Curator of the Collection, lead a group of 40 from the L.A. County Museum. Roy Slade, Director, met with the group.

REPORT TO THE DIRECTOR FOR MAY AND JUNE 1974

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SUMMER INTERN PROGRAM

The Summer Intern program, beginning June 3rd and continuing through August 9th, was coordinated by Donna Ari, Curator of Education, and in the absence of Dorothy Phillips, Linda Simmons, Assistant Curator. 6 students were selected from Eastern colleges and universities: Wellesley, Columbia, Converse, Columbus, Howard, and G. W. U. Interns were assigned projects in the Education, Curatorial, and Registration Departments with Linda Simmons, Asst. Curator, D. Ari, Curator of Education, Frances Fralin, Curatorial Asst. and Susan Grady, Registrar as project supervisors. In addition to projects, Interns were assigned weekly duties as office aides and Information Desk duty to gain a better understanding of operations within the C.G.A.

A formal program including sessions in American Art History and Museology was developed and an Intern Manual prepared. To augment experience at the Corcoran, visits to other Washington museum were planned. (See attached schedule). Each trip focused on an aspect of Museum operations: The Freer Gallery, storage of the American Collection; Textile Museum, problems of conservation, storage and display; The Hirshhorn Museum and Sculpture Garden, considerations in establishing a major Museum. The goals of the program are to provide interns with a thorough knowledge of museum operations - policies, programs, interaction between departments, and interrelationships between the Corcoran and other Washington cultural organizations.

CURATOR OF EDUCATION
Additional Activities

May 6: International Museum Officials. Hosted 15 museum officials from Europe, Africa, and Asia and the Museum Education Roundtable Directors at her home. The U. S. State Department and the American Association of Museums sponsored the International group's visit to the U. S. to study American museums. The group requested this meeting with Washington museum educators to discuss the educational roles and programs of museums.

May : PAPERWORKS. Served as a member of the Steering Committee for PAPERWORKS exhibition, the first juried exhibition of women's art works in the Washington area. This exhibition, which opened on May 3rd at the Washington Gallery of Modern Art, was funded by grants for the N.E.A. and the D. C. Arts Commission.

June 6: OTHER MUSEUM EDUCATORS. Meet with the Curator of Education of the High Museum, Atlanta Georgia and the East Coast Representatives of the

REPORT TO THE DIRECTOR FOR MAY AND JUNE 1974

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CURATOR OF EDUCATION
Additional Activities

Council for Museums and Education in the Visual Arts. The Council, a National program funded in part by the JDR Fund, is preparing the first comprehensive National report on museum education to be published in 1975.

June 6: George Washington University - Corcoran Intern Program. Met with Professor William A. McDonald, Chairman of the Art Department, to discuss a formal program between the two institutions to begin in the Fall, 1974. Professor Kindmandt, from the University of Bristol, England, studying museum programs in the U.S. also attended this meeting.

June 11: Trustees' Committee Meeting. Met with the Corcoran Trustees, Burke Wilkinson, Adolph Slaughter and Mrs. Graeme Korff at her home to discuss the Education Department Events for 1974-75 and the feasibility of forming a trustee committee for education and events.

June 12: Hirshhorn Museum and Sculpture Garden. Toured all area of museum, viewed collection and discussed their plans for educational programs for 1974-75 with Chief, Dept. of Education, Edward Lawson.

June 20 & 21: N.C.F.A. Seminars. Attended noon seminars for N.C.F.A. staff and guests on American art and literature conducted by Roger Stein from New York State University.

MUSEUM EDUCATION ROUNDTABLE. Throughout May and June, the Corcoran has given space to this organization of which Donna Ari is a Director, for their meetings. The Board is working on funding and the organization of a full time professional staff. Additionally, M.E.R. has applied to the N.E.A. for a grant for a continuation of workshop programs for members.

EDUCATIONAL PROGRAMS & EVENTS. Donna Ari and Francis Harper, Administrative Assistant to the Director, planned a comprehensive program of Educational activities and events for 1974-75.

EDUCATION DEPARTMENT
Additional Activities

June 11: Information Source for USIA. Provided slides and information on Washington artists to USIA for a slide presentation on Washington artists. Slide presentation is an example of cultural programs planned for foreign countries.

EDUCATION DEPARTMENT STATISTICS ----- Oct. 1973 - May 1974

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Pre-School	-	-	32	-	-	12	30	14
Elementary	566	447	422	374	456	275	374	320
Jr. High	-	25	137	-	27	17	40	66
Sr. High	80	141	80	37	207	48	46	70
College	130	90	22	9	15	40	7	52
Adult	65	86	27	27	111	113	307	145
Monthly Totals	841	689	720	447	816	505	804	677

- a. Gallery Talks (May 1974)----- 48 (Oct. - May): 808
- b. Tubeused (May 3, 1974)-----150
- c. Architecture Tours (May)----- 75
- d. Design Game (Summer program)---- 84
- e. Sunday Workshops (Oct. - Apr.)----- 294

3. Total: 6,501 for tours and regularly-scheduled programs. (10/73-5/74)
1,034 for events in May.

The drop in the number of people served by docent tours has been attributed to the energy crisis, particularly in the case of the elementary and secondary schools who depend on buses for transportation

Intern Program- Summer 1974
Education/Curatorial
Corcoran Gallery of Art

Intern Project Assignments

(1) Organization of the Washington Gallery of Modern Art files

Supervisor- Francis Fralin

Intern - Maria Giliotti (Grad. student, George Washington Univ.)

(2) Work with the Registrar's Office

Supervisor - Susan Grady

Intern- Elizabeth Corn (B.A. received in June '74 from Columbus Col., Ga.)

(3) Education Office

Supervisor - Donna Ari

Intern - Hilary Bassett (Senior, Wellesley College, Mass.)

(4) Special Education Office

Supervisor - David Stephens

Intern- Venita Oates (Senior, Howard Univ.)

(5) Vault Inventory and file storage

Supervisor - Linda Simmons

Intern - Nancy Cox (Senior, Converse College, Va.)

(6) Curatorial Library

Supervisor - Linda Simmons

Intern - David Kohl (Junior, Columbia Univ., N.Y.)

Corcoran Gallery of Art
Education Department
June 1974

JUNE 1974 INTERN SCHEDULE: Phone Duty, Information Desk, Curatorial & Education Aides

	MON JUNE 10	TUE JUNE 11	WED JUNE 12	THU JUNE 13	FRI JUNE 14
9:00 - 12:00		Curatorial N. COX	Curatorial H. BASSETT	Education M. GILOTTI	
12:00 - 1:30	Curatorial phones D. KOHL	----- V. OATES	----- E. CORN	----- H. BASSETT	----- N. COX
11:30 - 1:30	12:30 & Information Desk 2:15	----- M. GILOTTI	----- D. KOHL	----- V. OATES	----- H. BASSETT
2:00* - 5:00	TOUR TRAINING	Curatorial M. GILOTTI	Education N. COX	Curatorial E. CORN	

	MON JUNE 17	TUE JUNE 18	WED JUNE 19	THU JUNE 20	FRI JUNE 21
9:00 - 12:00		Curatorial N. COX	Curatorial H. BASSETT	Education M. GILOTTI	
12:00 - 1:30	Curatorial phones GILOTTI	----- D. KOHL	----- OATES	----- H. BASSETT	----- CORN
11:30 - 1:30	12:30 & Information Desk 2:15	----- E. CORN	----- N. COX	----- D. KOHL	----- M. GILOTTI
2:00* - 5:00	TOUR TRAINING	OATES Curatorial	KOHL Education	CORN Curatorial	

	MON JUNE 24	TUE JUNE 25	WED JUNE 26	THUR JUNE 27	FRI JUNE 28
9:00 - 12:00		Curatorial N. COX	Curatorial H. BASSETT	Education M. GILOTTI	
12:00 - 1:30	Curatorial phones N. COX	----- M. GILOTTI	----- D. KOHL	----- V. OATES	----- H. BASSETT
2:00* - 5:00		Curatorial D. KOHL	Education V. OATES	Curatorial E. CORN	

* Beginning time of afternoon assignment may be changed by supervisor.

Education Department
The Corcoran Gallery of Art
July 1974

SUMMER INTERN SCHEDULE: JULY AND AUGUST 1974

JUNE 27	Thursday 8:45 A.M.	<u>ORIENTATION TO AMERICAN COLLECTION. PART I.</u> E. P. Richardson, "A Short History of Painting in America." Chapters 1 through 6. Presentations: Cox (1-6); Giliotti (4); Bassett (5); Kohl (6).
JUNE 28	Friday 2:00 P.M.	<u>FIELD TRIP: HIRSHHORN MUSEUM AND SCULPTURE GARDEN.</u> Tour leader: Maryann Tighe, Education Dept. Reading : Jacobs, J. "Joseph H. Hirshhorn, The Collector. <u>Art in America. 1968.</u>
JULY 3	Wednesday 8:45 A.M.	<u>ORIENTATION TO AMERICAN COLLECTION. PART II.</u> E. P. Richardson, Chapt. (7-10). Presentations: Corn (7); Oates (8); Cox (9); Bassett (10).
*JULY 12	Friday 2:00 P.M.	<u>FIELD TRIP: NATIONAL GALLERY - "African Art in Motion."</u> Tour Leaders: Gil Ravenel, exhibit design. Bill Williams, text author. Reading : "African Art in Motion" Catalog and Exhibit Guide. File on Exhibit Design. Preparation : 1. Before reading catalog, Go through exhibit on your own and record your observations in outline form. (Considerations: Presentation of objects and explanations; what did you learn? What was unclear?)
JULY 10	Wednesday 8:45 A.M.	<u>ORIENTATION TO AMERICAN COLLECTION. PART III.</u> Richardson, Chapt. (11-15). Presentations: Kohl (11,12); Giliotti (13); Corn (14); Oates (15).
JULY 16	Tuesday 4:00 P.M.	<u>CAREERS SEMINAR.</u> - Linda Simmons. Interns please submit questions on your interests.
JULY 18	Thursday 3 - 5 P.M.	<u>INTERN RECEPTION.</u> Interns please be available to give informal tours before Reception.
JULY 19	Friday 2:00 P.M.	<u>FIELD TRIP: NATIONAL COLLECTION OF FINE ARTS AND NATIONAL PORTRAIT GALLERY.</u> N.P.G.: "In the Minds and Hearts of the People." Tour leader: Lillian Miller. Curator of Exhibit. N.C.F.A.: "Mark Tobey." Bicentennial Inventory of American Paintings. Reading : Exhibit Catalogs.
JULY 23	Tuesday 10:00 A.M.	<u>TOUR AND SILKSCREEN WORKSHOP.</u> International Village.

Education Department
The Corcoran Gallery of Art
July 1974

SUMMER INTERN SCHEDULE CONTINUED

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JULY 26	Friday 2:00 P.M.	<u>FIELD TRIP: P STREET GALLERIES.</u> Jane Haslem - 2121 P St. Henri - 1500 21st St. (Henri) Jefferson Pl. 2000 P St. Max Protetch 2151 P St. Pyramid Galleries 2121 P St. (Mr. Lastra, Mr. Osuna) Reading: Gallery catalogs if available, materials on Washington Art.
JULY 30	Tuesday 5:00 P.M.	<u>STUDIO TOUR AND PICNIC.</u> Studios: Elliott Thompson, Bill Christenberry and others.
JULY 31	Wednesday 2:00 P.M.	<u>INTERN PROJECT REPORTS.</u> Maximum 15 min.
AUGUST 2	Friday 2:00 P.M.	<u>FIELD TRIP: PHILLIPS GALLERY.</u>

BI-MONTHLY REPORT
MAY-JUNE 1974
SPECIAL EDUCATION PROJECTS DEPARTMENT

MAY

In this month, S.E.P.D. submitted an evaluation of its present program at Lorton Youth Center #2 in Lorton, Virginia, to Mr. George Holland, Director of the Youth Center. Included in this evaluation was a proposal for the continuation of this program in arts, crafts and media, for another year.

Our negotiations with the District of Columbia Veteran's Administration Hospital continued.

Activities this month included a tri-wall demonstration/workshop at the University of Maryland Baltimore County conducted by David Stephens and Ralph Faust of the Advisory and Learning Exchange. It was held on the 9th of May, and the number of participants were fifteen.

Percy Martin gave a Batik Workshop at the Advisory on the 15th of May. Number of participants: 20.

JUNE

This month a few problems arose in trying to understand the bureaucracy of the D.C. Fine Arts Commission, its forms, etc. However, our problems in this area were solved with the aid of Ms. Gail Harris of that organization. The grant period ended on the 30th of June; however, sufficient funds remain for the functioning of our workshops by virtue of the Strong Foundation monies.

Received a verbal indication from the D.C. Department of Corrections that our evaluation and proposal met with approval, and that a continuation of this projects services at the Youth Center at Lorton are likely. Meetings will be held with Mr. George Holland Director of the Center, during the month of July.

This department is in the process of composing another proposal for funding from the Fine Arts Commission for the fiscal year of 1975.

Other Activities

This office secured placement in the Corcoran Summer Intern Program for a Howard University senior, Venita Oates. In conjunction with her involvement with the Intern Program, Ms. Oates will be involved in our department- conducting workshops for the staff and hopefully realizing some further involvement with the Advisory and Learning Exchange workshops.

On June 10th, this department was involved in the annual Art in the Parks program of the Department of Recreation. Mr. Stephens acted as juror of graphics media.

Percy Martin participated in a group show of graphics works this month. The gallery in which the show hung - Gallery 10 - is the creation of Mr. Martin and some of his colleagues.

David Stephens traveled to Canada this month to participate in Sheridan College School of Design's International Craft Symposium, from June 14 through June 21st. At the symposium, actually held in Missasaga, Ontario, Stephens exhibited four recent works.

CORCORAN GALLERY OF ART

CORCORAN SHOP

Monthly Report

June 30, 1974

RECEIPTS

Cash on hand (5/31/74)	\$6,513.95	
Store Cash Receipts	<u>3,495.04</u>	10,008.99

EXPENDITURES

Purchases paid (supplies, misc.)	3,030.44	
Obligated by outstanding purchase orders as of 6/30/74	<u>8,061.04*</u>	<u>11,091.48</u>
		(\$ 1,082.49)

* 3,963.82 obligated to be paid in Aug.

NOTE: Costs paid from Gallery Funds

1. Salaries 6/7/74 through 7/4/74 \$1,695.50
2. Direct and indirect expenses of operating shop, such as D. C. Sales Tax, employee benefits, other direct costs (overhead) are paid from Gallery funds and have not been charged against Corcoran Shop income.

CORCORAN GALLERY OF ART

GALLERY SHOP

Monthly Report

May 31, 1974

RECEIPTS

Cash on hand (4/30/74)	\$4,531.81	
Store Cash Receipts	<u>4,732.22</u>	\$9,264.03

EXPENDITURES

Purchases paid (supplies, misc.)	\$2,715.69	
Obligated by outstanding purchase orders a/o 5/31/74	<u>6,187.45</u>	<u>\$8,903.14</u>
		\$ 360.89

NOTE: Costs paid from Gallery Funds

1. Salaries 4/22/74 through 5/24/74 \$1,727.30
2. Direct and indirect expenses of operating shop, such as D. C. Sales Tax, employee benefits, other direct costs (overhead) are paid from Gallery funds and have not been charged against Gallery Shop income.

CORCORAN GALLERY OF ART

Press Coverage
May, June 1974

	REVIEWS BY CRITICS	REFERENCES TO CORCORAN	SPECIAL EVENTS	OTHER: SOCIAL REVIEWS, SCHOOL, TRUSTEES, ETC.	TOTAL
Washington Post	May = 1 June= 3	May = 1 June= 0	May = 0 June= 0	May = 0 June= 0	May = 2 June= 3
Washington Star	May = 1 June= 2	May = 1 June= 1	May = 2 June= 0	May = 1 June= 1	May = 5 June= 4
Other Publications	May: Washington Scene D.C. Gazette June:D.C. Gazette				May = 2 June= 1

This decrease in press coverage reflects the general slowing down of the local art community for the summer months.

The time made available by this slowing down of art activities has been used in the P.R. area to accomplish the following:

1. a one hour lecture to the summer interns on "Tools of Public Relations"
2. 130 names and addresses of press and N.E.A. persons have been place on address-o-graph plates (P.R. envelopes have been typed by hand for the last two years)
3. these plates were used to form the basis for a color coded Roladex file for phone numbers
4. P.R. files belonging to Cathy Holst have been updated
5. the 1972, 1973 P. R. files have been changed from chronological order to alphabetical order; the 1974 files will change Jan. 1975.

CORCORAN GALLERY OF ART

Press Coverage
May 1974

NEWSPAPER/ PUBLICATION	DATE	REPORTER	LOCATION	HEADLINE	CONTENT
Washington Scene	May	Tannous	p.10-13, & p.19	Cold, Naked Honesty	extensive article on six Washington area photographers including interview with Slade
Star	3			Tomorrow in Washington	announcement of concert
Star	3	Lewis	B 12	The Women Get It Together	mentions Corcoran several times; group photo includes Ari, Curator of Education
Star	4			The Weekend in Washington	announcement of concert
D.C. Gazette	May	Wittenberg		CAMERA Dos Mundos	art review
Post	15	Richard	C 9	Museum Quality Show	refers to Corcoran's Milton Avery 1½ yrs ago several times
Star	15	Forgey	D	His Pictures Tell How an Artist Grew	art review of Brockie Stevenson's N.Va.C.College exhibit
Star	17	Forgey	C 3	2 Art Museums Set \$7,250	short article on N.E.A. matching grants at C.G.A. and Philips
Post	18		B 3	Granting Funds to Museums	short article on N.E.A. matching grants at several museums including Corcoran

CORCORAN GALLERY OF ART

Press Coverage
June 1974

[illegible]

The Corcoran School of Art
Statement of Income and Expense
For the Ten Months Ended June 30, 1974

Year to Date

	<u>Actual</u>	<u>Estimated End of Year to date period</u>	<u>Difference</u>	<u>Estimated End of Year Statement</u>
Income:				
Tuition	\$539,703	\$464,732	\$(74,971)	\$557,901
Lab Fees	31,103	26,573	(4,530)	31,900
Registration Fees	16,716	13,175	(3,541)	15,816
CSA Abroad	(375)	(312)	63	(375)
Commissions (Store & Vending)	4,223	4,786	563	5,746
Donations	8,000	6,664	(1,336)	8,000
Locker Rentals	1,093	833	(260)	1,000
Other Income	1,015	833	(182)	1,000
Total Operating Income	\$601,478	\$517,284	\$(84,194)	\$620,988
Investment Income	16,573	14,936	(1,637)	17,930
Total Income	\$618,051	\$532,220	\$(85,831)	\$638,918

Expenses:

Salaries	\$360,619	\$345,815	\$(14,804)	\$415,144
Employee Benefits	30,814	27,608	(3,206)	33,143
Space Maintenance Fee	63,000	62,975	(25)	75,600
Lab Supplies and Expense	22,202	20,001	(2,201)	24,011
Travel and Entertainment	2,729	2,047	(682)	2,457
Printing	12,255	6,756	(5,499)	8,110
Equipment Purchase and Repair	14,573	10,919	(3,654)	13,108
Student Functions	8,175	4,741	(3,434)	5,692
Library	1,630	417	(1,213)	500
Advertising	2,581	2,274	(307)	2,730
Remodeling and Repair	9,617	7,224	(2,393)	8,672
Administration Supplies & Expense	5,748	6,741	993	8,092
Scholarships	-	12,495	12,495	15,000
Dupont Center	14,272	9,996	(4,276)	12,000
Audit	2,490	2,074	(416)	2,490
Other Expense	4,216	3,161	(1,055)	3,795
Total Expense	\$554,921	\$525,244	\$(29,677)	\$630,544
Excess of Income over Expense	\$63,130	\$6,976	\$(56,154)	\$8,374

The Corcoran School of Art
Statement of Income and Expense
For the Nine Months Ended May 31, 1974

	Year to Date		Estimated
Actual	Estimated End of Year to date period	Difference	End of Year Statement

Income:

Tuition	\$ 435,863	\$ 418,426	\$ (17,437)	\$ 557,901
Lab Fees	28,533	23,924	(4,609)	31,900
Registration Fees	15,816	11,862	(3,954)	15,816
C.S.A. Abroad	(375)	(281)	94	(375)
Commissions (Store & Vending)	4,185	4,310	125	5,746
Donations	8,000	6,000	(2,000)	8,000
Locker Rentals	955	750	(205)	1,000
Other Income	1,010	750	(260)	1,000
Total Operating Income	\$ 493,987	\$ 465,741	\$ (28,246)	\$ 620,988
Investment Income	14,811	13,448	(1,363)	17,930
Total Income	\$ 508,798	\$ 479,189	\$ (29,609)	\$ 638,918

Expenses:

Salaries	\$ 322,365	\$ 311,358	\$ (11,007)	\$ 415,144
Employee Benefits	28,217	24,856	(3,361)	33,143
Space Maintenance Fee	56,700	56,700	-	75,600
Lab Supplies & Expense	19,672	18,008	(1,664)	24,011
Travel & Entertainment	2,360	1,843	(517)	2,457
Printing	12,196	6,083	(6,113)	8,110
Equipment Purchases & Repair	14,185	9,831	(4,354)	13,108
Student Functions	6,605	4,269	(2,336)	5,692
Library	1,348	375	(973)	500
Advertising	2,330	2,048	(282)	2,730
Remodeling & Repairs	8,622	6,504	(2,118)	8,672
Administration Supplies & Expense	5,200	6,069	869	8,092
Scholarships	-	11,250	11,250	15,000
Dupont Center	13,699	9,000	(4,699)	12,000
Audit	2,490	1,868	(622)	2,490
Other Expense	4,017	2,846	(1,171)	3,795
Total Expense	\$ 500,006	\$ 472,908	\$ (27,098)	\$ 630,544

Excess of Income Over Expense	\$ 8,792	\$ 6,281	\$ (2,511)	\$ 8,374
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The Corcoran Gallery of Art
Statement of Income and Expense
For the Ten Months Ended June 30, 1974

	Year to Date			Estimated
	Actual	Estimated End of Year to date Period	Difference	End of Year Statement
Income:				
Membership	\$59,116	\$54,145	\$(4,971)	\$65,000
Space Maintenance Fee				
1 Art School	63,000	62,975	(25)	75,600
Clark Additional Wing	55,952	51,105	(4,847)	61,350
Contributions	41,694	49,980	8,286	60,000
Admissions	21,089	21,825	736	26,200
Gallery Store	18,193	18,030	(163)	21,645
Exhibitions and Events	10,941	11,045	104	13,260
Curatorial	5,438	4,956	(482)	5,950
Other Income	4,903*	958	(3,945)	1,150
Operating Income	\$280,326	\$275,019	\$(5,307)	\$330,155
Investment Income	73,690	68,327	(5,363)	82,025
Total Income	\$354,016	\$343,346	\$(10,670)	\$412,180
Expenses:				
Salaries	\$336,208	\$347,623	\$11,415	\$417,315
Employee Benefits	29,633	31,587	1,954	37,920
Exhibits and Events	51,617	41,650	(9,967)	50,000
Buildings, Utilities & Repairs	48,705	53,312	4,607	64,000
Administrative Supplies and Expense	20,632	20,034	(598)	24,050
Printing	19,569	16,623	(2,946)	19,955
Professional Fees	5,915	4,998	(917)	6,000
Restoration Works of Art	6,337	5,248	(1,089)	6,300
Travel and Public Relations	3,525	3,332	(193)	4,000
Insurance Including Fine Arts	10,225	9,163	(1,062)	11,000
Photography	2,067	1,687	(380)	2,025
Outside Storage	1,959	2,124	165	2,550
Education	1,652	417	(1,235)	500
Publications, Subscriptions and Dues	946	625	(321)	750
Other Expenses	4,366	2,500	(1,866)	3,000
Total Expenses	\$543,356	\$540,923	\$(2,433)	\$649,365
Excess of Expense Over Income	\$(189,340)	\$(197,577)	\$8,237	\$(237,185)

* Includes Washington Art Group Income of \$3,677

EVENTS

On Saturday, May 4, the last of three concerts this season at the Corcoran was given by the National Symphony String Quartet. The auditorium was filled on this occasion. Mr. Adolph Slaughter thanked the Quartet on behalf of the Corcoran and its Board of Trustees.

A small reception in the atrium immediately followed the concert.

The Corcoran Gallery of Art
Statement of Income and Expense
For the Nine Months Ended May 31, 1974

	Year to Date Actual	Estimated End of Year to date period	Difference	Estimated End of Year Statement
Income:				
Membership	\$56,471	\$48,750	\$(7,721)	\$65,000
Space Maintenance Fee				
Art School	56,700	56,700	-	75,600
Clark Additional Wing	51,704	46,013	(5,691)	61,350
Contributions	38,444	45,000	6,556	60,000
Admission	19,382	19,650	268	26,200
Gallery Store	17,693	16,234	(1,459)	21,645
Exhibitions and Events	10,785	9,945	(840)	13,260
Curatorial	4,943	4,462	(481)	5,950
Other Income	4,827*	862	(3,965)	1,150
Total Operating Income	\$260,949	\$247,616	\$(13,333)	\$330,155
Investment Income	65,854	61,519	(4,335)	82,025
Total Income	\$326,803	\$309,135	\$(17,668)	\$412,180
Expenses:				
Salaries	\$304,365	\$312,986	\$8,621	\$417,315
Employee Benefits	27,229	28,440	1,211	37,920
Exhibits and Events	39,707	37,500	(2,207)	50,000
Building, Utilities & Repairs	48,006	48,000	(6)	64,000
Administrative Supplies & Exp.	18,967	18,038	(929)	24,050
Printing	19,275	14,965	(4,310)	19,955
Professional Fees	5,915	4,500	(1,415)	6,000
Restoration Works of Art	5,684	4,725	(959)	6,300
Travel and Public Relations	3,022	3,000	(22)	4,000
Insurance Including Fine Arts	9,701	8,250	(1,451)	11,000
Photography	1,810	1,519	(291)	2,025
Outside Storage	1,764	1,913	149	2,550
Education	716	375	(341)	500
Publications, Subscriptions, & Dues	677	563	(114)	750
Other Expense	4,119	2,250	(1,869)	3,000
Total Expense	\$490,957	\$487,024	\$(3,933)	\$649,365
Excess of Expense Over Income	\$164,154)	\$(177,889)	\$13,735	\$(237,185)

* Includes Washington Art Gr. Income of \$3,629.

CORCORAN SCHOOL OF ART REPORT

MAY, JUNE 1974

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GRADUATION, 1974

On May 3, 1974, 16 students graduated from the Corcoran School of Art with a Diploma in Fine Art or Visual Communications. The graduates were Jane D'Alelio; Wayne Attaway, Ernesto Blanco, Deborah Bokowski, Benjamin Butterfield, Karen Carson, Douglas Goodhill, Lawra Gregory, Zetta Jones, Margarida Kendall, Alan Legro, Charlotte Robinson, Carole Steinberg, Richard Steward, Nancy Watts, Ernest Yates.

The graduation speaker was Mr. Abram Lerner, Director of the Hirshhorn Museum and Sculpture Garden. The graduates, their parents and faculty enjoyed the opportunity to hear Mr. Lerner and speak with him informally at the reception following in the Gallery in the Corcoran Student Exhibition. Joining Mr. Lerner and Dean Roy Slade on the stage were Trustees Ann Vanderpool, Adolph Slaughter and Miles Bond. Over 175 students, faculty staff and guests attended.

At the ceremony 36 departmental prize awards were announced as well as the following memorial awards and scholarships and Women's Committee prizes: Ronsheim Memorial Award to a First Year Student, Bill Dunlop; Kenneth Stubbs Memorial Award for Drawing, James Mullen; Mary Lay Thom Sculpture Prize, Lila Snow, Carlos Del Real; Eugene Weisz Memorial Scholarship in Painting, Herbert Long; Sarah Pickens Roberts Memorial Award, Jennifer Wiggins.

The following students received Dean's Award for development and achievement: Wayne Attaway, Agnes Brodie, Ben Butterfield,

Lawra Gregory, Tim Gunn, Alan Legro, Charlotte Robinson, Virginia Smith.

SUMMER SCHOOL, 1974

The adult Summer School program started on June 3, with 282 adults enrolled. The following classes were held for the six week session which ended July 11: drawing, design, painting, watercolor, sculpture, ceramics, printmaking, visual communication, photography.

On June 17, the four week young peoples' Summer School began with 100 students ages 11 to 18. Young people were enrolled in the following classes: junior studio, drawing and painting, design and sculpture, ceramics, printmaking.

The following faculty taught this summer: Joe Cameron, Bill Christenberry, Gene Davis, Bob Epstein, Gene Frederick, Tom Green, Paul Kennedy, Blaine Larson, Bill Lombardo, Mike Mitchell, Mark Power, Barbara Price, Ramkissoo, Rona Slade, Bob Stackhouse, Brockie Stevenson, Walter Urie.

ACTIVITIES OF THE FACULTY

Brockie Stevenson exhibited at Northern Virginia Community College during the month of May. Bob Stackhouse and Bill Christenberry had some pieces on exhibit at the official opening ceremonies for the American Institute of Architects building in May. Mary Beth Edelson, Bob Stackhouse and Rosemary Wright participated in a group show at the Henri I Gallery during the month of June.

FORD FOUNDATION PROPOSAL

The Corcoran School of Art applied for a Ford Foundation Grant of \$127,750.00 to be matched by the School. The Grant would be utilized in the areas of faculty enrichment, student scholarships, student fellowships and a pilot program in Visual Arts for Fine Art Diploma Students. The Board is meeting in June to make their decision regarding the School's application.

PROGRAM DEVELOPMENT MEETINGS

During the summer semester faculty and administration have been meeting informally on Tuesdays at noon to discuss program development as the School moves toward full Division I membership in NASA. Topics of discussion have included means to fully utilize the faculty and facilities of the Corcoran School. The third and fourth year Fine Arts program, total faculty involvement with Diploma students, standards for grading, and further development of sculpture facilities were specifically discussed. Continued informal meetings are planned for the fall semester.

CORCORAN GALLERY OF ART

Press Coverage
May, June 1974

	REVIEWS BY CRITICS	REFERENCES TO CORCORAN	SPECIAL EVENTS	OTHER: SOCIAL REVIEWS, SCHOOL, TRUSTEES, ETC.	TOTAL
Washington Post	May = 1 June= 3	May = 1 June= 0	May = 0 June= 0	May = 0 June= 0	May = 2 June= 3
Washington Star	May = 1 June= 2	May = 1 June= 1	May = 2 June= 0	May = 1 June= 1	May = 5 June= 4
Other Publications	May: Washington Scene D.C. Gazette June:D.C. Gazette	44 2/1			May = 2 June= 1

This decrease in press coverage reflects the general slowing down of the local art community for the summer months.

The time made available by this slowing down of art activities has been used in the P.R. area to accomplish the following:

1. a one hour lecture to the summer interns on "Tools of Public Relations"
2. 130 names and addresses of press and N.E.A. persons have been place on address-o-graph plates (P.R. envelopes have been typed by hand for the last two years)
3. these plates were used to form the basis for a color coded Roladex file for phone numbers
4. P.R. files belonging to Cathy Holst have been updated
5. the 1972, 1973 P. R. files have been changed from chronological order to alphabetical order; the 1974 files will change Jan. 1975.

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For the Nine Months Ended May 31, 1974

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	Actual	Estimated End of Year To Date <u>Period</u>	End of Year Statement
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	<u>Actual</u>	<u>Estimated End</u>	<u>Difference</u>	<u>End of Year</u>
		<u>of Year</u> <i>TO DATE</i>		<u>Statement</u>
		<u>PERIOD</u>		
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Excess of Expense Over Income	\$164,154	\$177,889	\$13,735	\$(237,185)

* Includes Washington Art Gr. Income of \$3,629.

MEMBERSHIP REPORT: May - June, 1974

FINANCIAL DATA

DATE	MEMBERSHIP	AVERAGE \$/MEMBER	GIFTS	TOTAL
5/74	\$3,000.00	\$38.00	\$ 100.00	\$3,100.00
5/73	\$4,785.00	\$40.00	\$5,971.00	\$5,506.71
6/74	\$2,775.00	\$25.00	\$3,250.00	\$6,025.00
6/73	\$1,430.00	\$22.00	\$ 560.00	\$1,990.00

TOTAL TO DATE

FISCAL YEAR

73-74	\$51,344.00	\$26.00	\$24,480.00	\$75,824.00
72-73	\$64,147.00	\$28.00	\$16,710.00	\$80,857.00

NUMBER OF MEMBERS

DATE	TOTAL PAID	NEW	RENEWED
5/74	80	19	61
5/73	121	26	95
6/74	109	22	75
6/73	64	25	39

TOTAL TO DATE

FISCAL YEAR

73-74	1752	381	1371
72-73	2016	456	1560